

Thetis Island Improvement District
(Volunteer Fire Protection and Emergency Response Services)

P.O. Box 3-13

Thetis Island, BC, V0R 2Y0

Minutes of the May 7, 2018 Board Meeting

Meeting Room TIVFD Fire Hall

Present: *Trustee Rush (Chair), Trustee Anderson, Trustee Shelford, Trustee Phelps*

Regrets: *Trustee Lamb*

Guests: *TIVFD Deputy Chief Luckham, TIVFD Chief Caldbeck*

Staff: *Koeppen, Aaberg*

Call to order: *Trustee (Chair) Rush called the meeting to order at 10:05 am*

- *Noted that the 8-day meeting notice waived by unanimous consent of all trustees*

Agenda Items:

1. Adoption of previous meeting minutes

- *Trustee Phelps moved to adopt the TIID April 28, 2018 Pre and Post AGM minutes as written.*
- *Seconded by Trustee Anderson*
- ***Carried unanimously***

2. Introduction of late items: None

3. Business arising from minutes and unfinished business

3.1 What we learned from the AGM: What worked, what didn't.

- *Trustee (Chair) Rush provided an itemized overview of success and improvements for future AGM inclusions, special meetings, and voting process*

Discussion

*Action item: Staff Koeppen to submit Annual Reporting for TIID to Local Government
Infrastructure and Finance Branch*

4. Petitions and Delegations: None

5. Correspondence: Review

6. Reports

6.1 TIVFD (TIVFD Chief Caldbeck)

- *Fire Chief Caldbeck provided an overview and highlights of recent Fire Chief's zone meeting*
- *Noted that all voted in favour of presenting a motion to ban sky lanterns within the province of BC to the FCABC (Fire Chiefs' Association of British Columbia) during its AGM in June.*
- *Noted that due to new regulations first responders are now required to take full training*

Discussion

7. Resolutions: None

8. Bylaws

8.1 First and second reading to Bylaw 72. Temporary Borrowing Bylaw

Discussion

Motion #23.2018.05.07

Motion by Trustee Rush (Chair) to approve first reading of Temporary Borrowing Bylaw No. 72 as presented

- *Seconded by Trustee Anderson*
- ***Carried Unanimously***

Motion #24.2018.05.07

Motion by Trustee Phelps to approve second reading of Temporary Borrowing Bylaw No. 72 as presented

- *Seconded by Trustee Shelford*
- ***Carried Unanimously***

Action item: Staff Koeppen to submit results of vote for borrowing approval held during April 28, 2018 AGM to the Ministry of Municipal Affairs and Housing

9. New Business

9.1 Quarterly article

Discussion

- *Trustee Rush (Chair) and Trustee Shelford will coordinate a fire hall building update for inclusion in the Quarterly*

9.2 Building update

Discussion

- *Committee meeting required ASAP*
- *Submit fire hall renovation and repair plans and budget to Ministry of Municipal Affairs and Housing*
- *Insurance coverage considerations for all events during fire hall renovation and repairs.*
- *Finalize budget*

10. Next scheduled meeting – Tuesday, July 17th, 2018, Hunter Room, Forbes Hall 10:00 am

11. Adjournment

- *Motion to Adjourn by Trustee Phelps*
- *Seconded by Trustee Anderson*

Meeting adjourned at 11:30 am