

# **Thetis Island Improvement District**

**Annual General Meeting**

**May 13<sup>th</sup>, 2023**

**11 AM**

**Forbes Hall Community  
Centre**

# Territorial Acknowledgement

In the spirit of reconciliation, we acknowledge that this meeting and Forbes Hall Community Centre is situated on the traditional, ancestral and unceded territory of the Puneluxutth' (Penelakut) First Nation and the Lyackson First Nation, of the Hul'qumi'num Treaty Group of the Coast Salish.

# Today's Agenda

- Territorial Acknowledgement
- Call to Order, Welcome
- Opening Remarks and Introductions
- Approval of July 09, 2022 AGM Minutes
- Trustee Remuneration
- Audit Report/Financials/2023 Budget
- Committee Reports
- Fire Department Report
- Trustee Election
- Adjourn

# The Role of Trustees

- Trustees must make decisions to ensure that adequate funds are available to maintain current operations and to replace capital infrastructure as it ages.
- Furthermore, the trustees must establish reserve funds (Capital) and those funds can only be used for the specific purpose for which the fund was established.
- Prepare financial statements according to GAAP and appoint an auditor.

# Audit Result

- These consolidated financial statements present fairly, in all material respects, the financial position of the Thetis Island Improvement District as at December 31, 2022
- And the results of its operations and cash flows for the year then ended
- In accordance with Canadian accounting principles generally accepted for British Columbia Municipalities and the Public Sector Accounting Board.
- As required by the Municipal Act of British Columbia, we report that, in our opinion, these principles have been applied on a consistent basis.

# 2022 Variance

	Budget	Actual	Variance
M & O	79,450	82,096	(2,646)
TIID	173,315	177,128	(3,813)
Capital	23,200	19,185	4,015
Capital Repl.	46,400	46,400	
VIHA	(10,000)	(10,000)	N/A
Total	312,365	314,809	(2,444)

# M&O Variance

## OVER

Hydro & Telephones	461	
Radio Communication & Dispatch	1,507	
Fire Fighting Supplies/Equip Maintenance		3,580
Uniforms & Clothing	1,227	
Vehicles – Fuel	1,065	
Vehicle Maintenance – General	4,131	
Canteen & Social Events	175	
Property Maint. / Office, Auxiliary & Misc. Supplies		709
Contract Services	1,751	
UNDER		
Garbage/Potable water	250	
First Responder Supplies & Equipment Maintenance		407
Vehicles – Ferry	286	
Emergency Response Vehicle/Trailer Maintenance		1,188
Training	8,278	
Minor Capital	500	
Emergency Dock Equip & Supplies / Pandemic		1,051
	<b>(2,646)</b>	

# TIID Variance

Wages and Payroll Taxes		(2761)
Call out	(3600)	
Insurance	4271	
Appreciation Dinner / Special Events		469
Training and Development		(1196)
Office & Misc	(80)	
Accounting and Legal	(559)	
Interest & Bank Charges		(357)
	<b>(3813)</b>	



# Capital Projects Variance:

	Budget	Actual
Revenue:		
Cap Repl.	69,600	69,600
Cap Exp	23,200	19,185
Cap Contr.	46,400	46,400
Surplus		4,015

# Capital Works Account 2022

Balance December 31 <sup>st</sup> , 2021:	\$ 298,122.12
2022 Deductions: 2022 Capital Asset Disburse.	19,185.31
2022 Additions: 2021 Operating Surplus	16,987.00
2022 Interest earnings	911.14
2022 Accrued Interest earnings	5,742.46
2022 Fund Additions	69,600.00
Balance December 31 <sup>st</sup> , 2022:	\$ 372,177.41

# 2022 Highlights

- No serious injuries or safety incidents
- Engine 1 pump test: New Transmission
- Covid Booster clinic in January
- Clean External Financial Audit
- Pete Rees Service: Thank You Ernie
- Fire Smart Education in May: SPU
- Presentation to MLA Doug Routley

# 2022 Highlights Con't

- Participated in the Community Organization Day: June
- In Person AGM in July: Trustee Dickie elected for a 3 year term
- Paperless Payment System
- Water Supply Project: Tanks, Hydrants
- 63 Days in Extreme Fire Hazard

# 2023 Budget Update

	<u>2023</u>	<u>2022</u>	<u>Difference</u>
M&O	88,850	79,450	(9,400)
Capital	78,900	69,600	(9,300)
ID	187,797	173,315	(14,482)
Total	355,547	322,365	(33,182)
VIHA	(10,000)	(10,000)	-
Net Tax	345,547	312,365	(33,182)

## 2023 Costs to Date: April 30th

	Budget	Actual	Remaining
M&O	88,850	24,550	64,300
ID	187,797	56,717	131,080
Capital	26,300	10,805	15,495
Contribution	52,600	26,300	26,300
Less Island Health	(10,000)	(10,000)	0
<b>Total</b>	<b>345,547</b>	<b>108,372</b>	<b>237,175</b>

# Challenges

- Chief Caldbeck 2026 Retirement; Officer Succession
- Engine One will 25 years old in 2024
- Trustee Succession; Voting Policy
- Climate Change:
  - 2021 Heat Dome; drier dries and wetter wets
  - Significant die off WR Cedar and G Fir; DF
  - Large build up of flammable debris in the forest
  - Longer periods of Extreme Fire Hazard

# Committee Reports

- Safety Committee: Bill Dickie
- Commissioner on TIPC: Andy Lamb
- Maintenance Auxiliary: Tom Anderson
- Fire Department Report: Chief Jeannine C.



# Safety Committee

General Comments

Personal Injuries

New Equipment and Procedures

Safety Related Training

# Trustee Election

Canadian citizen; 18 years or older; a resident of BC for the past 6 months and own property in the Improvement District.

Each elector gets one vote. If 2 people are on title they each get a vote. If you own more than one property you still get only one vote.

If you think you have been missed, you may fill out a Statutory Declaration

# Trustee Election con't

Two trustee terms are up this year (2020 to 2023). Incumbents Keith Rush (chair) and Graeme Shelford have agreed to stand for re-election for another 3 year term.

Dixon Strachan has put his name forward to run for one of these positions

# Trustee Election con't

Please vote for a maximum of 2 out of 3 trustees

Fold your ballot into quarters

Pass to either Scrutineers Helen Bird or David Reay; thank you both and Polling Clerks Deb Wilson and Michelle Sutter and Returning Officer Anne-Marie Koeppen Char Aaberg for the voter list and Gurk for coffee

# Adjourn

- Thank you for coming out and supporting your local volunteer fire department and your local government...
- Please consider heading over to the Fire Hall for a Q&A session with the SPU Team Leader Jim Moloney and Fire Smart Wildfire Mitigation Specialist Stu Downey