

Thetis Island Improvement District

Annual General
Meeting

April 23rd, 2016

10 AM



Today's Agenda

- Opening Remarks and Introductions
- Approval of the 2015 AGM Minutes
- Trustee Remuneration
- Financial/Audit Report
- Committee Reports
- Election/Appointment of One (1) Trustee
- Fire Department Report
- Service Delivery Discussion
- Adjourn

The Role of Trustees

- Trustees must make decisions to ensure that adequate funds are available to maintain current operations and to replace capital infrastructure as it ages.
- Furthermore the trustees must establish reserve funds (Capital) and those funds can only be used for the specific purpose for which the fund was established.
- Prepare financial statements according to GAP and appoint an auditor.

Audit Result

- These consolidated financial statements present fairly, in all material respects, the financial position of the Thetis Island Improvement District as at December 31, 2015
- And the results of its operations and cash flows for the year then ended
- In accordance with Canadian accounting principles generally accepted for British Columbia municipalities and the Public Sector Accounting Board (2015 to Jan, 2014)
- As required by the Municipal Act of British Columbia, we report that, in our opinion, these principles have been applied on a consistent basis.

Financials

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Budget	146,460	149,500	151,410
Change		3,040	1,910
%		2%	1%
Taxes	129,460	129,500	136,410
Change		40	6,910
%		0%	5%

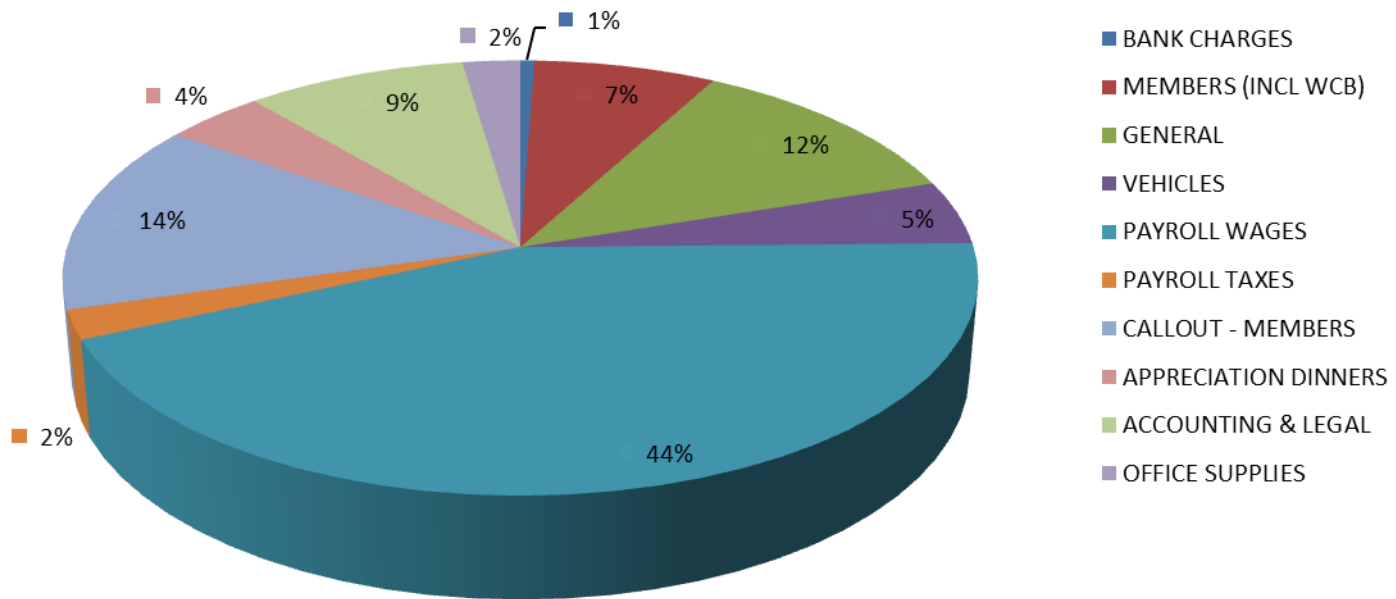
2015 Variance

	Budget	Actual	Difference
M and O	56,250	54,988	1,262
TIID	64,250	70,244	(5,994)
Minor Cap	2,000	562	1,438
Cap Proj	23,650	21,041	2,609
Cap Repl	25,000	20,000	5,000
H and W	2,000	2,000	-
Total	173,150	168,835	4,315

TIID Costs

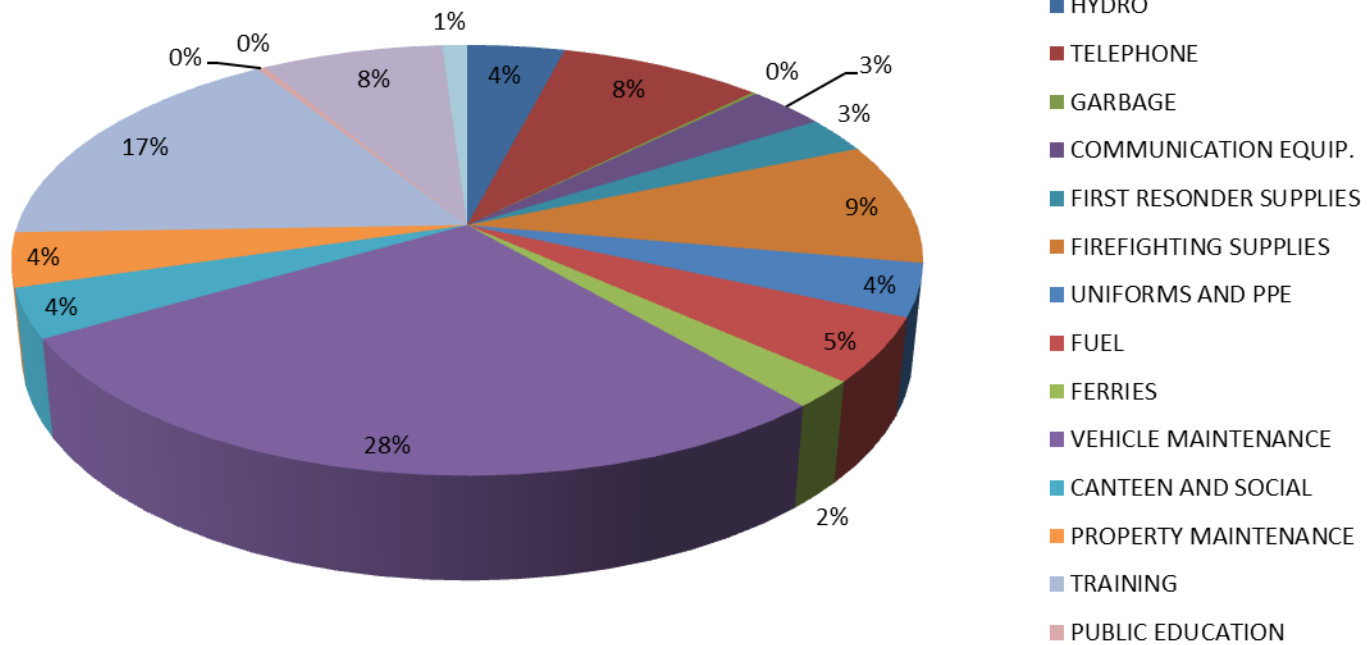
● Payroll Chief, D. Chief	\$ 22,400
● General Insurance	8,434
● Honorarium FF	9,960
● Honorarium Captains	3,000
● Audit & Legal	6,284
● Office Supplies	1,642
● Salaried Admin	4,100
● Vehicle Insurance	3,342
● Appreciation Dinner	2,870
● Insurance, FF (Including WSBC)	5,177
● Bank Charges	400

TIID 2015 Actual Expenses



M&O Costs

Maintenance & Operations 2015 Actuals



2016 Budget

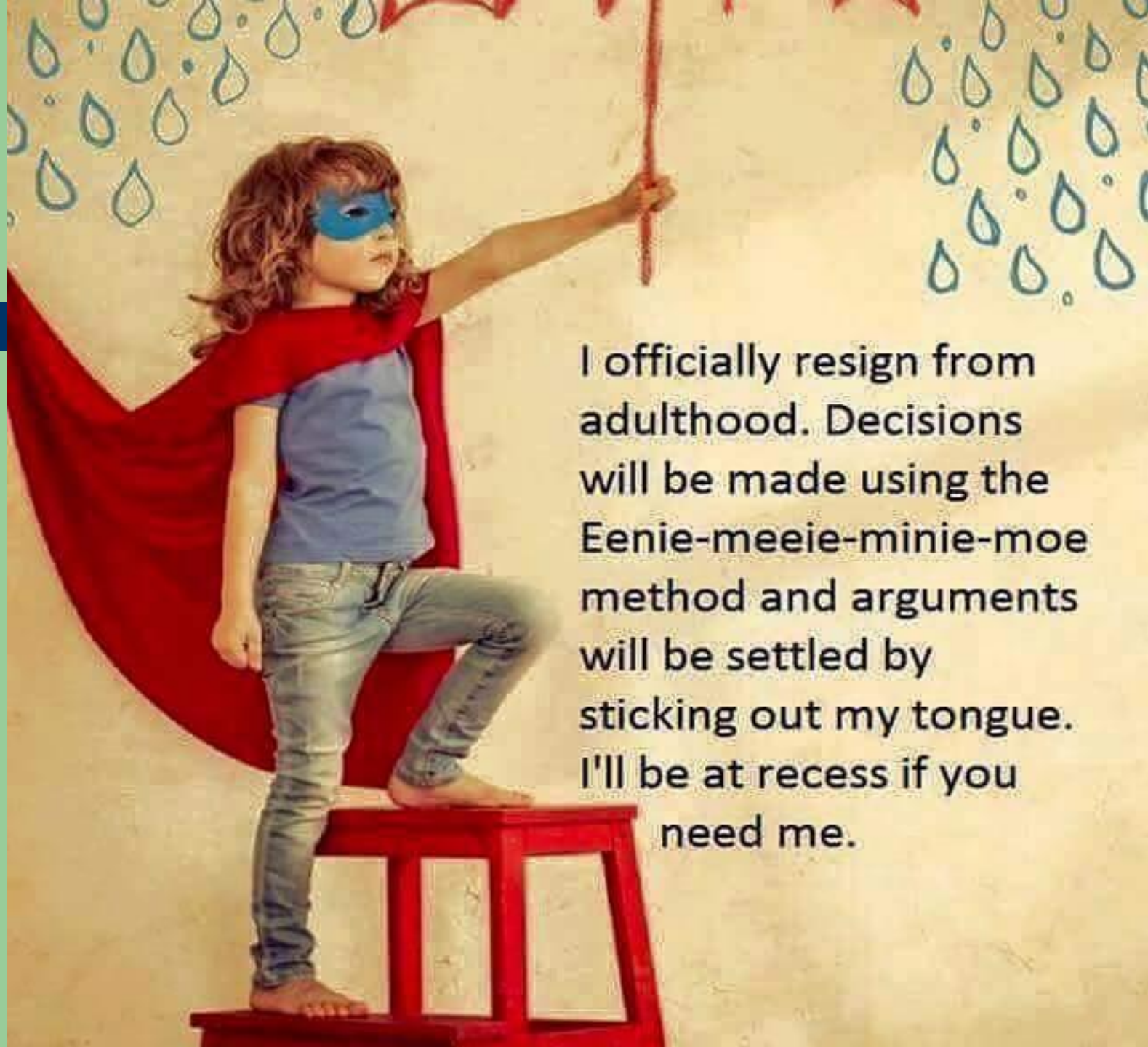
<u>Budget</u>		<u>Revenue</u>	
TIID	\$ 66,860	Taxes	\$ 136,410
M&O	64,550	2015 Cap	21,041
Cap Proj	21,930	GST Reb	3,424
Cap Cont	20,000	Prev Surplus	12,465
Total	\$ 173,340		\$ 173,340

Committee Reports

- Safety Committee: Tom Anderson
 - Four quarterly meetings...
 - Good communication between TIVFD and TIID
 - This month's drill focus
- TIPC: Andy Lamb
 - First Nations Plaque: Gus Modeste Recognition Medallion. Installation this spring.
 - Final concreting of the boat ramp

Election of Trustees

- 1 trustee for a 3 year term
- Dick Phelps has agreed to stand for re-election



I officially resign from adulthood. Decisions will be made using the Eenie-meeie-minie-moe method and arguments will be settled by sticking out my tongue. I'll be at recess if you need me.

Fire Safety Act

- Have to reconcile 30 years of volunteer generosity: An essential service.
- The new Fire Safety Act replaces the Fire Services Act.
 - Currently working its way through the legislature
 - Product of extensive consultation
 - First update in over 20 years
 - Minimum training standards supported by the AHJ

New Training Standards

- Have to be able to demonstrate through documentation that FF have received training and meet the competency and knowledge standards that are set out by the OFC
- We have a very rigorous training program
- 18 months to meet the standards of Exterior
- Other things as well (FR, WF, VE, OB Rescues, etc). Even the Chief has to train

Capital Replacement

- Fire Engines
 - Engine I: 1999. Times out in 2024 as a front line unit. Can be used as a second line unit...
 - Engine II: 1999 chassis, 1982 pump (2008)
 - 5 to 10 Capital Replacement Plan
- Vehicles: Rescue, Command, Tender
- Buildings: Pilkey Hall. Main Hall
- Personal Protective Equipment
- Water Storage

Determine Level of Service

- Local Conditions
- Consultation with TIVFD
- Availability and ability of resources to respond
- Realities of the community
- Ability of the ID to financially support and meet all operational and safety requirements
- Mid June: Exterior, Interior, Full Service

Current Service

- Structural
 - Exterior stop loss tactics, room and contents, chimneys, outdoor structures
- Interface: Structures/protect from forest
- Hazardous Materials: awareness level
- First Responders Medical: FR III with endorsements (spinal, AED, IM)
- Road Rescue: fire/rescue/auto ext.

Current Service con't

- Technical Rescue: low bank/low angle
- Marine Fire Suppression: shore based
- S&R: initial search only
- Confined Space: awareness level only
- Electrical: awareness and fire response
- Public Assists: large gatherings, hydro lines
- Junior Fire Fighter Program

Current Service con't

- 911 Hang-up assist to the RCMP, medical standby and transportation if requested
- Aircraft Response: awareness level
- Post Disaster Building Inspections
- TIVFD Auxiliary Training
 - Rest and Rehab
 - Emergency scene traffic control
 - Water supply transport

Current Service: Other Programs

- Water Storage (includes fittings for private tanks) Tanks, Ponds, Pumps
- Smoke Alarms
- Flu Clinic, Extinguisher Training Workshop
- Fire Smart (advice, inspections if requested)
- Public Education (Fire safety, disaster, CPR, AED)
- School Program

Professional Affiliations

- Cowichan Valley Fire Prevention/Public Ed (includes Fire Safety House)
- Vancouver Island Fire Fighters Assoc. (Training weekends)
- BC Fire Training Officers Association
- Fire Chiefs Association of BC
- Cowichan Valley Fire Chiefs Association
- BC Volunteer Firefighters Association
- Local Assistant to the Fire Commissioner (LAFC)

Fire Underwriters and Insurance

- The Canadian Fire Underwriters Assoc. Established in 1883 to provide participating Insurance Companies with detailed risk analysis on locations containing insurable property, to help them set their premiums.
- Their ratings are based on a sliding scale determined by factors such as water availability, equipment suitable to respond, training of personnel. The scale is a major factor used to determine the premiums charged based on the perceived level of risk.
- Territory 1. Protected, usually requiring a full time, full service Fire Dept. and working hydrants within 1000 feet of structures.
- Territory 2. Semi protected, usually requiring a volunteer Fire Dept, trained to preset standards of competency, having suitable equipment, having access to water supplies and support water tender vehicles, and a fire hall within 5 kilometres of the property
- Territory 3. Unprotected.

Fire Underwriters and Insurance

- The difference in home insurance premiums between a semi protected location, (Thetis Island) and unprotected (if current standards and requirements are not met), would generally be double. For example, if current insurance premiums were \$1000 per year, the increase would result in a premium of approximately \$2000 per year.

Future Discussion Points

- Incentives for Recruitment & Retention
 - Drill Nights: \$30/night x 12 x 50 \$18,000
 - WE Training: \$75/day x 65 5,000
 - WD Training: \$150/day x 35 5,500
- Salaries:
 - Chief: 40,000
 - D. Chief: 20,000
 - Admin: 15,000
 - Total: 103,500
 - Less current budget 35,560
 - Additional funds required \$67,940

Future Discussion Points con't

- TIID: $67,940 + 66,860 = \$134,800$
 - M&O: 70,000
 - Capital Projects: 25,000
 - Capital Replacement Fund 50,000
- Total: \$279,800

Other Fire Departments

Lasqueti Island VFD and Savary Island VFD

- PRRD. Lost their FUS rating in 2010
- Inadequate mobile water supplies, and fire fighters to meet minimum standards, lack of or inadequate PPE, no training curriculum, no SOG's, out of date apparatus etc...

Gilles Bay VFD (Texada Island) Imp D.

- ID favoured over PRRD. Biggest issue is lack of volunteers, which RD can't solve.

Other Fire Departments

Saturna Island VFD (Fire Prot. Soc. CRD)

- Annual budget \$204,000. Paying off new hall
- 45% of the island is park. Parks Canada
- FR separate (SI Rescue Society: VIHA Funding)
- SIFPS 22 calls, SIRS 46 calls, pop 350

Galiano VFD Pop: ~ 1000 pop

- 2 Dept. N&S both under CRD
- N has 18 members 3 engines 2 CV
- S has 27 members 2 engines 2 tenders 1 CV

FD Comparisons

Misc Information

- Sechelt \$30/75/150. FO and admin fully paid.
- SSI paid FD chief: \$130K pa.
- Mayne Island: chief: \$83K deputy \$23K, ad. \$35K
- Lantzville \$12K retired up to \$50K ppt now...
- Central Van Isle: paid chiefs: \$70 K to \$118K
- Cow Valley: stipends plus hourly rates ranging from, \$17.84 to \$27.82 for drills and call hours.
- Youbou and Mesachie Lake no compensation at all

Summary: Next Steps

- 2017 Budget Preparation
 - TIID
 - M&O
 - 5 to 10 Year Capital Plan
 - Alternate methods of taxation?
- CVRD Information
- Continued Community Engagement